



Usk Castle Weddings Terms and Conditions.

“The Venue”: Usk Castle, Monmouth Road, Usk, Monmouthshire, NP15 1SD. Telephone number: 01291 672 563 Email: info@uskcastle.com.

“The Organiser” the wedding event organiser at Usk Castle.

“Client” The person or persons who have entered in to this agreement with the Event Organiser.

“Agent” being any outside supplier or outside party acting on behalf of the ‘Client’, ie caterers, waiting staff, florists, live bands, photographer etc...

These Terms and Conditions are incorporated together with the financial terms as set out on the booking form. **There can be no variation of these Terms and Conditions without The Organisers consent. It is the duty of the Client to ensure that they have read and understood these Terms and Conditions before signing the booking form.**

2. The Organiser reserves the right to cancel any booking without liability on its part in the event of any damage or destruction of its premises by fire or other causes, strikes, power cuts or blackouts, pandemics or any other cause beyond the control of Usk Castle which shall prevent the event going ahead.

3. Should the number of adults attending the event on the date for any reason fall below the total paid for in advance, The Organiser will not refund the difference.

4. The 25% deposit to secure the booking is **non-refundable** and may only be transferred or partially refunded in exceptional circumstances at the discretion of The Organiser. Payment in full is expected 8 weeks prior to the event.

5. The Organiser accepts no responsibility for the property of Clients or Agents property, wedding items, vehicles and their contents, on the premises or within the grounds of Usk Castle. **The Client is responsible for having insurance for their event**, The Organiser holds public liability insurance only.

6. The Client has access to The Venue from 11am the day before the event until 11am the morning after. All wedding items must be removed from the premises by 11am the following day. **The Venue must be left as it was found**- The Client is responsible for removal of all rubbish by 11am following the event.

7. The Organiser is not responsible for any Agents contracted by the Client.

8. The Client shall be responsible for any damage caused to Usk Castle’s structure, and equipment resulting from any wilful or negligent act on the part of a client or their guests. The Client shall pay to The Organiser on demand the amount required by The Organiser to make good any such damage.

9. Entertainment, services and caterers to be used for the event must be confirmed with the Organiser at least 4 weeks before the event and should have visited the site in advance.

10. The Organiser reserves the right to judge acceptable levels of noise or other behaviour, which throughout the event remain the responsibility of the Client. All music must be turned off by midnight as per The Venue event licence. The Organiser reserves the right to terminate any event where there is a breach of any of these requirements, without incurring any liability in respect of such termination. We have a zero tolerance policy to drugs.

11. Once the Client and the Organiser have signed the Booking Form no change to the date or type of the function will be permitted without the express written consent of The Organiser.

12. Should The Client subsequently cancel the new function date or cancel their event after payment in full – the Client’s 25% non-refundable deposit will not be returned.

This list is not exhaustive and may change at any time without notice.

Last updated January 2021.

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